

Monroe Montessori School, Inc.

2012-13 Elementary Enrollment Agreement

Parent's Names _____

Child's Name _____ DOB/AGE _____

Enrollment: I hereby request entry for my child in the elementary program.

Lower Elementary (6-9 yr. olds) Upper Elementary (9-12 yr. olds)

Before and After School care is available for an additional charge. I need:

Before School Care 7:00-8:30 After School Care 3:30-6:00

School year: I have attached a nonrefundable registration fee of \$100. I agree that my child will attend school for 180 sessions at a tuition of \$6950.00 Beginning date to be September 4, 2012 and ending in June ____ 2013. (date to be determined)

Tuition Payment: I understand that tuition for the entire school year is due before the beginning of the school year. I have the option of paying in monthly installments. If I choose to make monthly installments I will be making a total of 10 payments as follows: Before **August 5, 2012** I will pay the yearly supply fee of \$225.00 and the first tuition installment of \$695.00. Thereafter I agree to make monthly installment payments of \$695.00 on or before the 5th of each month until I have paid the \$6950.00 tuition in full. My second payment is due September 5, 2012 and my tenth and final payment is due May 5, 2013. I understand that the school holidays are listed on the Montessori School calendar and that I am only paying for those days school is open. I agree to pay the full installment amount each month even though my child misses some days during a month, and regardless of the reason.

Withdrawing Early: Before the sixth(6) day of class, if I'm not completely satisfied with the school, I can ask for a refund of the first tuition payment and withdraw my child without giving notice. After that if I find it necessary to withdraw my child from school, I will give 60 days written notice. In lieu of 60 days notice I agree to pay two installment payments as listed above. I further understand if I need to withdraw my child anytime during the last three(3) months of school that the full tuition balance for the year is due regardless of the reason.

Parent Responsibilities: I agree to make my installment payments in a timely manner, attend parent meetings and conferences and comply with school policies and procedures. I understand I will need to contribute or procure an item or service for the Annual Spring Auction valued at \$100 or more. I also understand there is a parent obligation to work ten (10) hours at school during the school year. I will be given detailed information and a number of options on how to fulfill this obligation on or before May 15, 2013. In lieu of performing volunteer work during the year I have the option of paying \$110 by May 1st.

Permission: My child has my permission to fully participate in all school activities. I certify that my child is in good health and will not attend school in the event of illness or exposure to any communicable disease. *If my child becomes ill at school I agree to immediately pick him up myself.* Permission for emergency medical care is detailed in a separate Emergency Contact form. I give permission for the school to use my child's photograph in newsletters and other media. In the event an activity is off school grounds a newsletter and or a permission slip will be sent home in advance. I hereby give permission for my child to walk or be transported by school bus, commercial bus or private car. I waive any and all claims, excepting legal negligence, against Monroe Montessori School Inc., officers, teachers, and or volunteer parents which may arise from my child's participation in activities off school grounds. I further agree to accept full financial responsibility for any damages caused by my child's actions while on or off school grounds and understand that decisions about dismissal or suspension from school is at the sole discretion of the School Director.

Nondiscrimination: Monroe Montessori does not discriminate against anyone on the basis of race, color, gender, age, or national origin in administration of its educational policies, admissions policies, and other school administered programs, and makes every effort to promote diversity within its student body and as a value in its curriculum. Receipt of a copy of this agreement is hereby acknowledged.

Allan Washburn

School Director

Parent or Legal Guardian's Signature

Please Return this copy

Date _____

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Allan Washburn

School Director

Parent or Legal Guardian's Signature

Please KEEP this copy

Date _____



Individual Attention • Inspiring Curriculum
Dedicated Staff • Since 1978

Elementary Payment Schedule

Registration Fee \$ 100.00

Supply Fee \$ 225.00

✓	Installments	Due	Installment Amounts
	#1	8/5/12	695.00
	#2	9/5/12	695.00
	#3	10/5/12	695.00
	#4	11/5/12	695.00
	#5	12/5/12	695.00
	#6	1/5/13	695.00
	#7	2/5/13	695.00
	#8	3/5/13	695.00
	#9	4/5/13	695.00
	#10	5/5/13	695.00

Please note

1. Account statements are sent out 3 times a year. (November, March, May)
2. Tuition is 10 payments of \$695.00 for a total of \$6950.00
3. Volunteer work needs to be completed by May 15th. (10 hours)
In lieu of volunteer work you have the option of paying \$110 by May 1st.
4. You will receive additional information during the school year from the Monroe Montessori Parent Booster Club (PBC) on how to procure an item or service for the annual Spring Auction valued at \$100 or more.